

Information in accordance with Art. 13 and 14 of Regulation (EU) 2016/679 (General Data Protection Regulation)

1. Who is responsible for processing my data and how can I contact the Data Protection Commissioner?

Responsibility for processing the data lies with the mission of the Federal Republic of Germany in the UK and the Federal Foreign Office (Federal Foreign Office, 11013 Berlin, Germany).

The Federal Foreign Office Data Protection Commissioner can be contacted as follows:

Werderscher Markt 1

10117 Berlin

Germany

Email: dsb-r@auswaertiges-amt.de

Tel: + 49 30 5000 2711

Fax: + 49 30 5000 51733

2. What data does the mission process when I apply for a visa, and where do the data come from?

The categories of personal data processed cover data requested on the visa application form. This includes in particular your surname, name at birth, first name, date and place of birth (incl country), gender, nationality/nationalities, civil status, current address, telephone number, email address, occupation, details of passport/travel document (kind, serial number, issuing state and authority, date of issue, expiry date), your photograph and fingerprints.

This data derives from the information you provide in the course of the visa application process.

3. What data does the mission process when I issue a letter of invitation for someone in order to apply for a visa, and where does the data come from?

The categories of personal data processed cover data requested on the visa application form about the person issuing the invitation. This includes in particular your surname and first names, your address, fax number and email address.

Data in these categories derives from the information you provide in the letter of invitation as well as the applicant provides in the course of the visa application process.

4. Why is my data collected, and what happens if it is not?

Your data is collected because it is necessary and legally required for proper conduct of the visa application procedure. When you apply for a visa, you are required under Section 82 of the Residence Act (*Aufenthaltsgesetz*) to provide data requested for processing an application and to make necessary proof available. If your data is not provided your application may be rejected and the fee retained.

5. For what purposes and on what legal basis is my data processed?

Your personal data is processed solely to ensure correct handling of the visa application.

The legal basis is provided by Art. 6 (1) (c) and (e) and (2) of Regulation (EU) 2016/679 (General Data Protection Regulation) in combination with Regulation (EC) No. 767/2008 (VIS Regulation) and Regulation (EC) No. 810/2009 (Visa Code) including its Annexes, and Sections 72a ff. of the Residence Act and Section 69 of the Ordinance on residence as well as the Central Register of Foreigners implementing regulation (AZRG-DV), the Visa Warning File Act (VWDG) and further special regulations as appropriate or Section 3 of the Federal Data Protection Act (BDSG 2018).

6. How long will my data be kept?

Your data will be deleted when no longer required to complete visa procedures. Generally two years after visa processing has concluded, the latest after five year

7. Who receives my data?

Your data is transferred to third parties only when necessary for proper conduct of the visa procedure. As part of this procedure your data may be passed on to competent authorities in Germany, responsible visa offices of other Schengen member states or to the responsible authorities in your place of habitual residence. If an external service provider acting on our behalf in charge of several stages of the visa application procedure, your data will be collected by or transferred to this provider as necessary in order to complete visa processing. Your data is only transferred to recipients outside the European Union to the extent permissible under Chapter V of the General Data Protection Regulation.

8. What data protection rights can I exercise?

You can request information about personal data stored about you by the a.m. entities responsible for data processing. Under certain conditions you may additionally request your data to be corrected, deleted or processing restricted. Furthermore, you may object to processing of your data.

9. Where can I file a complaint?

You have the right to file a complaint about processing of your personal data with a data protection authority, particularly in the member state in which you have your place of residence, your place of employment or the place where the alleged breach of data privacy occurred.